

Peterston-super-Ely Community Council Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the multilocation Council Meeting
held at 19:52pm on the 15 May 2023.

Present: Councillors: Abigail Phillips CHAIR,
John Drysdale, Shân Firth, Darren Meir,
David Moody-Jones, and Huw Potter.

Also Present: Catherine Craven, Clerk, Councillor M Morgan two members of the public and a member of the Vale of Glamorgan Council's Standards Committee present.

An apology received from Councillor Abigail Phillips was noted.

44. An apology from Councillor D Cross was noted.

45. A declaration from Councillor S Firth was made as follows:
'I am a member of the Wyndham Park Residents Association'

46. The Chair invited the members of the public present to speak.

Person 1: As a resident of Gwern y Steeple he is dismayed that road users continue to speed through the village. He was disappointed to see that the PCSO was not present at the meeting to receive this complaint. He does report incidents on-line.

Person 2: A member of the Croes y Park Chapel provided an update on the condition of the walls in response to the question raised by this Council. The Chapel is working with a contractor and a traffic management company and there is on-going monitoring of the walls. Once funding is secured repair work can begin. The Chapel asked the Council for financial support towards the cost of repairs.

47. Councillor Morgan, Vale of Glamorgan Council responded to Person 1 and urged all to report all incidents to the police to ensure a database of evidence of there being a problem can be recorded.

It was **AGREED** that a letter of complaint about the continuing matter of speeding road users is to be drafted and sent to the Police Commissioner, Alun Michael.

Councillor d Moody-Jones will continue to pursue the reinstatement of Cuppa with a Coppa and for that timing to coincide with the monthly market.

48. Councillor Morgan, Vale of Glamorgan Council responded to Person 2, thanking the volunteers at Croes y Park Chapel for their valued contribution to the village.

Councillor Morgan is pressing for regular highway inspection to be carried to address the condition of the roads and on-going flooding. A meeting with the Director of Environment has yet to be arranged.

Councillor Morgan updated the Council now that the Vale of Glamorgan Replacement Local Development Plan has been scrutinised. The next stage will be consultation and encourages everybody to participate.

Councillor Morgan had circulated papers on the proposed the Model Farm in Rhoose development.

Councillor Morgan congratulated the new Chairman on her appointment.

Councillor Morgan and the two members of the public left the meeting.

49. Correspondence from the Council listed below was noted;
- Planning Committee Agenda and Reports 27 April 2023
 - Note of PSB/TCC Exchange Meeting 28th March
 - Observations of Town and Community Council Meetings
 - Special Planning Committee - 18th May 2023
50. No comments were made for the planning application:
- Planning Application No. 2023/00442/LBC (HW)
Location: 10, Cory Crescent, Peterston Super Ely
Proposal: Addition of solar panels on rear of main roof and rear extension. Alterations to single storey rear extension's roof to replace existing pitched side gable with flat roof to look similar to recent extension and removal of dated failing portion of roof and replacement with a triple Velux rooflight. Changing utility room in rear extension to and ensuite.
 - Planning Application No. 2023/00488/FUL (WG)
Location: 21, Main Avenue, Peterston Super Ely
Proposal: Single storey side extension to include a bathroom. Wall render to match existing. Windows to match existing.
51. It was **AGREED** that the following payment be approved;

Recipient	Description	£
HMRC	Employers NI (2022-23)	7.92
Mr R Bailey	Churchyard Plan Drawings	150.00
4seasons	Ground Maintenance Churchyard	376.80
Salary	Clerk	421.85
Pension contributions	Employer and Employee	81.69
Cllr D Muir	Remuneration 2023-24	156.00
Cllr. S Firth	Remuneration 2023-24	156.00
Expenses	Clerk	68.12
SLCC	Membership	112.00
Cllr J Drysdale	Allotment: connectors for the water tanks	50.55
ICO Wales	Data Protection Fee	40.00
J Howell	Internal Audit	180.00
Print Partnership	Printouts of plans for Churchyard – reimbursement to C Craven	18.50
I D Mobile	May mobile phone	5.00
4seasons	Ground Maintenance Churchyard – March	90.00
TEEC	Website hosting 2022	144.00
TEEC	Website hosting 2023	144.00
Cllr. A Phillips	Remuneration 2023-24	156.00
Cllr. S Firth	Event reimbursement	180.34

The Clerk reminded Members to obtain a VAT receipt when making purchases on behalf of council business to ensure it can make best use of the reclaim status it has.

52. It was **AGREED** that Councillors J Drysdale and H Potter, be nominated to authorise the above payments on-line. Councillor D Moody-Jones would assist if required.
53. It was **AGREED** that the Bank Reconciliation to the 30 April 2023 presented be accepted and approved. Appendix 1

54. The statement of receipts and payments accounts presented on the Annual Return for 2022/23 were examined.
The Council was satisfied that the responses to Governance Statement, questions 1 to 8, were completed with 'yes' replies. Question 9 was not applicable.
It was **AGREED** that the accounts be accepted and approved.
The Chairman duly signed on behalf of the Council. Appendix 2
55. The Internal Auditor's Report was examined.
It was **AGREED** that the Council records its appreciation for the work carried out by Mrs J Howell.
It was **AGREED** that the Clerk drafts a list of actions for the next meeting.
56. PCSO Davies was not in attendance but had provided a report on crime report which was noted.
57. Correspondence from One Voice Wales listed below was noted;
- a) Care Inspectorate Wales (CIW) – Job vacancies;
 - b) Motions for 2023 Annual General Meeting;
 - c) Naturewise – eco literacy course
 - d) Grants for Coedtiroedd Bach
 - e) Newly appointed Communications Officer
 - f) Vacancy – Head of National office for Social Care – Welsh Government
 - g) Vacancy – Senior IT Service Manager – Welsh Government
 - h) Vacancy - Disabled People's Employment Champion
 - i) Innovative Practice Conference Wednesday 5th July.
 - j) Draft minutes - 24.4.23 - One Voice Wales Bridgend, Cardiff and the Vale Area meeting
 - k) Good Councillor's Guide to Employment
 - l) CEO seeking support for student survey.
58. Correspondence from the Wyndam Park Residents Association was discussed. It was **AGREED** that an email to the Vale of Glamorgan's Director of Environment be sent to press for a long-awaited site meeting.
59. Correspondence from the TaSC concerning the draining issues on the footpath through the Memorial Field was noted. It was **AGREED** that this would be further explored in consultation with the local community.
60. It was **AGREED** that Councillors H Potter and D Cross be nominated to oversee signage required for the Play Area and Memorial Field.
61. It was **AGREED** that a wider Community Consultation would be planned for late September this year to inform Council's future actions and planning.
62. It was **AGREED** that the local garage be approached to request a cost to repair the welding to a damaged gate in the Play Area. JD
63. A follow up on the TaSG Grant applications, to address the lighting issues at the MUGA, is to be made.
64. It was **AGREED** that the new e-mail address council@peterstonsuperely.org be sent to the Parish Magazine for publishing.
65. The Chair urged Members to undertake their Code of Conduct training in accordance with the Standing Orders.
66. Now that the Church Yard map had been published Councillors D Moody Jones and D Muir will undertake an inspection of the headstones and also inspect the Lych Gate.

67. Councillor S Firth reported the Coronation Big Lunch Party on the 7th May was well attended by local residents. Fine weather ensured the afternoon was a great opportunity for the community to celebrate together. It was **AGREED** that the Council's appreciation to all the event volunteers be recorded.

21.43pm Meeting closed.

**Bank Reconciliation Statement as at 30/04/2023
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
	31/03/2023		48,200.06
			<u>48,200.06</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			48,200.06
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			48,200.06
		Balance per Cash Book is :-	48,200.06
		Difference is :-	0.00

Time: 10:40

Bank Reconciliation up to 30/04/2023 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
03/04/2023	005		1,250.00	1,250.00		R <input type="checkbox"/>	Receipt(s) Banked
06/04/2023	BACS	350.00		350.00		R <input type="checkbox"/>	Kelly Walby-Hurst
06/04/2023	BACS	1,131.56		1,131.56		R <input type="checkbox"/>	Vale of Glamorgan Council
06/04/2023	BACS	21.00		21.00		R <input type="checkbox"/>	Vale of Glamorgan Council
06/04/2023	BACS	143.00		143.00		R <input type="checkbox"/>	One Voice Wales
06/04/2023	BACS	62.78		62.78		R <input type="checkbox"/>	Cyswllt Peterston Connect
17/04/2023	HMRC		528.90	528.90		R <input type="checkbox"/>	Receipt(s) Banked
25/04/2023	DD	5.00		5.00		R <input type="checkbox"/>	ID Mobile
28/04/2023	Vale of G		7,667.00	7,667.00		R <input type="checkbox"/>	Receipt(s) Banked
		<u>1,713.34</u>	<u>9,445.90</u>				

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Miss Catherine Craven
11 Lilac Drive
Llantwit Fardre
Pontypridd
CF38 2PH

Date: 30/04/2023

Account Name: Peterston Super Ely Community Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20463261

Your arranged overdraft limit is £0.00

Contact Us

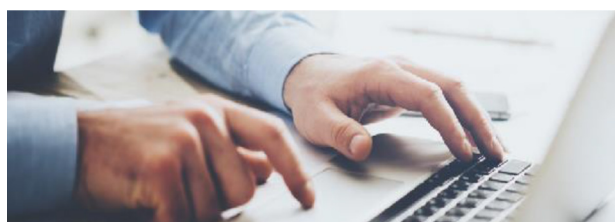
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Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/03/2023		Balance brought forward	£0.00	£0.00	£40,467.50
06/04/2023	Faster Payment Debit	B/P to: Kelly WalbyHurst	£350.00	£0.00	£40,117.50
06/04/2023	Faster Payment Debit	B/P to: CC pension fund	£1,131.56	£0.00	£38,985.94
06/04/2023	Faster Payment Debit	B/P to: VALE OF GLAMORGAN	£21.00	£0.00	£38,964.94

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Statement number 013

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For Good.**

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We invest in people Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
06/04/2023	Faster Payment Debit	B/P to: One Voice Wales	£143.00	£0.00	£38,821.94
06/04/2023	Faster Payment Debit	B/P to: CYSWLLT Peterston	£62.78	£0.00	£38,759.16
12/04/2023	Credit	Credit 000005	£0.00	£1,250.00	£40,009.16
17/04/2023	Credit	HMRC VTR	£0.00	£528.90	£40,538.06
25/04/2023	Direct Debit	Direct Debit (ID MOBILE LIMITED)	£5.00	£0.00	£40,533.06
28/04/2023	Credit	VALE OF GLAM	£0.00	£7,667.00	£48,200.06

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Payment for Authorisation May 2023

15/05/2023	HMRC	BACS	7.92	4000	200	7.92	HMRC - overdue tax from 22-23
15/05/2023	Edenvale	BACS	250.00	4320	300	250.00	April cuts - Field
15/05/2023	Russell Bailey	BACS	150.00	4305	300	150.00	Alt to Drawing Churchyard
15/05/2023	4Seasons	BACS	376.80	62.80	4310	300	36.00 Ground Maintenance APRIL
					4300	300	278.00 Ground Maintenance APRIL
15/05/2023	Clerk Salary	BACS	421.85	4000	200	421.85	April Salary
15/05/2023	Vale of Glamorgan Council	BACS	24.55	4010	200	24.55	April Pension Eee
15/05/2023	Vale of Glamorgan Council	BACS	81.69	4010	200	81.69	April Pension Conts Employer
15/05/2023	Darren Meir	BACS	156.00	4200	200	156.00	Remuneration 2023-24
15/05/2023	Mrs Shan Firth	BACS	156.00	4200	200	156.00	Remuneration 2023-24
15/05/2023	Clerks Expences	BACS	68.12	4060	200	68.12	Clerk's Expences for April
15/05/2023	SLCC	BACS 16	112.00	4215	200	112.00	Membership
15/05/2023	J Drysdale	BACS 17	50.55	4340	300	50.55	replacement connectors @ allot

Also due are

IOC Wales Data Protection Fee £40.00

ID Mobile DD £5.00

Internal Auditor fee £180.00